

St. Mary's General Hospital Foundation Third Party Terms and Conditions

Before you begin planning your event, we ask that you review St. Mary's General Hospital Foundation's (SMGHF) terms and conditions below to make sure your event qualifies as a third party fundraising activity.

In order for St. Mary's General Hospital Foundation to endorse events being run on its behalf, organizers must agree to the following terms and conditions.

1. Complete and submit the event proposal form at least 10 business days prior to your event.
2. All events must be compatible with SMGHF's mission and vision.
3. Third party events should not conflict with an existing St. Mary's General Hospital Foundation fundraising event.
4. Permission must be obtained from the Foundation for use of SMGHF or SMGH logo. If permission is granted to use a logo, our specifications must be adhered to our branding guidelines.
5. All promotional material must state that proceeds from your event support SMGHF and that it is not an official SMGHF event. If not all proceeds are donated to SMGHF, all promotional material must state the amount that is being donated. Example; "\$5 from each hair service will be donated.."
6. SMGHF must approve all promotional/advertising copy prior to it going to media and/or the public. SMGHF has the right to approve all media contact and interviews in respect to SMGHF, our programs and our services. For sensitivity reasons, we appreciate the opportunity to review public verbal remarks to confirm appropriate verbiage.
7. Foundation office must be notified of times and places this promotion will take place.
8. SMGHF assumes no legal or financial liability associated with the event. Third-party organizers are required to underwrite all costs and SMGHF will not incur any costs.
9. The person(s) holding the event should obtain all necessary permits, licenses or insurance.
10. The confidentiality of our patient and their families is to be respected. No photo will be used without required permission.
11. SMGHF requires that organizers use satisfactory financial controls, and ask that proceeds be submitted within 30 day of the end of the event or activity.
12. In order to recognize and report to event supporters we encourage event partners to report back on the amount raised and donated to SMGHF.
13. SMGHF will not endorse any products or services.
14. SMGHF reserves the right to withdraw its approval for the fundraiser/event at any time if it appears that there is a likelihood of the fundraiser failing to adhere to any of the above Guidelines.



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Visit Us
Foundation Office located
beside the Administration
Building